

## Union County Emergency Management Commission Meeting Minutes

Location: 705 E. Taylor St., Creston, IA 50801

**Date:** February 19, 2025 – Amended March 19, 2025

**Time:** 5:15 PM

**Attendance:**

Dennis Brown, Chairperson, Union Co BOS

Kristie Nixon, Afton

Terry Gilbert, Shannon City

Judy Hopkins, Cromwell

Matt Lenhart, Lorimor

Brian Bolton, Union Co Sheriff

Absent: City of Creston Representative, Bridget Hoskey, Thayer, and Roger Cheers, Arispe

**A.** The Union County Emergency Management Commission was called to order at 5:15 PM by Chairperson Dennis Brown at 5:15 P.M.

**B. Approval of the Agenda:** A motion was made by Terry Gilbert to approve the agenda. Second by Matt Lenhart. Motion carried by all members present.

**C. Approval of Meeting Minutes: January 20, 2025:** Minutes had minutes from another meeting in it (pages 5& 6). Minutes were approved on a motion by Terry Gilbert with the correction to the minutes. Second, by Matt Lenhart. Motion carried by all members present. **Approval of Meeting Minutes: February 5, 2025:** A motion was made to approve the February 5, 2025, Meeting Minutes by Judy Hopkins, second by Kristie Nixon. Motion carried unanimously.

**D. 5:20 PM: Public Hearing:** A motion was made by Matt Lenhart to open the Public Hearing on the Emergency Management FY 2026 Budget. A Roll Call vote was held. Matt Lenhart, Aye; Terry Gilbert, Aye; Judy Hopkins, Aye; Kristie Nixon, Aye; Brian Bolton, Aye; and Dennis Brown, Aye.

No one from the public was present at the meeting. The Coordinator went over the published document. The Commission voted unanimously to approve the budget as presented. A motion was made to close the Public Hearing by Brian Bolton, second by Terry Gilbert. Motion carried unanimously.

**E. Approval of Claims:** Claims were submitted for review to the Commission Members. No questions were asked. A motion was made by Matt Lenhart to approve the Claims, second by Brian Bolton. Motion carried unanimously.

**F. Kerrigan Tower HVAC:** There has been issues with alarms going off at the Kerrigan Tower HVAC system. Always HVAC Unit #1. There is no problem with the HVAC unit itself. The issue is the alarm control panel. There is a bad card in it which triggers the alarm. Expected cost to replace the card is less than \$1000. The Coordinator just wanted to let the Commission know there was a problem and it could be costly to repair it, but it needed to be done.

**G. Coordinator Report:** Given.

**H. Adjournment:** A motion was made to adjourn the meeting by Terry Gilbert, second by Brian Bolton at 5:43 P.M.

Jo Anne Duckworth, Secretary

Vendor Name	Amount
ISSB - Credit Card	\$ 89.25
FirstNet	\$ 91.27
Creston Municipal Water	\$ 39.46
IEMA	\$ 225.00
Stalker Chevrolet	\$ 82.95
Alliant Energy	\$ 946.97
Mediacom	\$ 534.52
Vicker Programming & Services	\$ 50.00
Motorola	267.04
	<b>\$2,326.46</b>