

## Union County Emergency Management Commission Meeting Minutes

Location: 705 E. Taylor St., Creston, IA 50801

**Date:** March 19, 2025

**Time:** 5:48 PM (Meeting delayed – due to Conference Room Busy)

### **Attendance:**

Dennis Brown, Chairperson, Union Co BOS  
Roger Cheers, Arispe  
Terry Gilbert, Shannon City

Kristie Nixon, Afton  
Brian Bolton, Union Co Sheriff  
Bridget Hoskey, Thayer

Absent: City of Creston Representative Matt Lenhart, Lorimor, Judy Hopkins, Cromwell.

The Union County Emergency Management Commission was called to order at 5:48 PM by Chairperson Dennis Brown.

**Approval of the Agenda:** A motion was made by Kristie Nixon to approve the agenda. Second by Bridget Hoskey. Motion carried by all members present.

Approval of the previous meeting's minutes February 19, 2025: A motion was made by Bridget Hoskey and a second was made by Kristie Nixon. Motion carried by all members present.

**Approval of Claims:** *The Coordinator announced the Board of Supervisors changed their meeting day to Wednesdays. Therefore, Claims would now be submitted on the Monday PRIOR to the Commission meeting. It was suggested that Claims be sent via Email to Commission Members, prior to submission to the Auditor's Office and if members had questions, then they would contact the Coordinator. A motion was made by Roger Cheers to approve the Claims. Second by Brian Bolton. All present voting Aye.*

Vendor Name	Amount
ISSB - Credit Card	\$ 517.78
FirstNet	\$ 91.27
Creston Municipal Water	\$ 41.95
Ron's Pest Control	\$ 48.67
Copier-color overage	\$ 30.34
Vicker Prog & Services	\$ 100.00
Alliant Energy	\$ 724.92
Mediacom	\$ 534.52
Midwest Cards	\$ 2,650.00
	<b>\$4,739.45</b>

Old Business: None

### **New Business**

**Election of New Chair:** Bylaws state Commission Officers of Chair and Vice-Chair will be elected in March. Dennis Brown, who has served as Chair for several years has indicated he does not wish to serve in that capacity at this time. He then nominated Sheriff Brian Bolton for the position of Chairperson of the Union County Emergency Management Commission. Kristie Nixon seconded the motion. No other nominations were made. All present voted Aye to place Sheriff Bolton in the Chair position. Motion carried.

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**Election of Vice-Chair:** As per the bylaws, nominations were then taken for the position of vice-chair. Brian Bolton nominated Dennis Brown. Roger Cheers seconded this nomination. No other nominations were made. A vote was called, all present voting "Aye". Motion carried. Dennis Brown is the Vice-Chair of the Union County Emergency Management Agency Commission.

A brief report on Coordinators activity was given relating to Organization, Planning, Training, and Exercise.

A motion to adjourn the meeting was made by Dennis Brown and Bridget Hoskey at 6:18 P.M.

Jo Anne Duckworth, Secretary